

Job Title	Production Associate (Trim)
Reports To	Inventory Manager, Trim/Pack Lead

Job Purpose

The Production Associate is responsible for conducting production tasks that prepare cannabis products for shipping to the wholesale market.

Duties and Responsibilities

The primary functions for this role are:

- Trimming dried cannabis plants.
- Maintaining a clean workspace.
- Routine and real time visual quality inspection of cannabis products for correct product consistency while trimming.
- Accurately weigh/count and record cannabis products.
- Comply with all applicable government regulations and Company policies and procedures, including sanitation, security, workplace safety, and confidentiality, among others.
- Maintain a positive, collaborative, and respectful attitude in all tasks.
- Participate in upfront and ongoing training to master skills needed to complete relevant tasks.

Other essential functions include, but are not limited to the following:

- Learn and understand seed-to-sale software requirements.
- Identify and communicate issues and assist in troubleshooting, identifying potential solutions, and in implementing and monitoring corrective actions.
- Help prepare for audits and assist state and local governmental auditors and law enforcement with their audits as needed.
- Track data to comply with applicable rules and to support management decision-making.
- Contribute ideas to help improve Company's choices for ingredients, equipment and methodologies, policies, Standard Operating Procedures (SOPs) and training materials.
- Opportunity for growth within different departments in the company.

Qualifications & Skills

These are the qualifications that are necessary for someone to be considered for the position.

Qualifications include:

- High school diploma
- Adaptability
- Observant and detail-oriented
- Patience and strong communication skills
- Ability to problem solve
- Ability to understand basic scientific concepts
- Must meet badge requirements of the MMCC
- Must be 21 years of age and older
- Must be able to work 38+ hours per week.
- Experience preferred but not required
- Must have reliable transportation
- Must be able to perform repetitive motions and tasks with high degree of consistency and accuracy
- Schedule is an 8-hour shift, Monday through Friday, possible weekend work
- Basic math skills (addition, subtraction, multiplication, and division)

Working Conditions/Physical Requirements

- Work environments that include exposure to, but not limited to, horticultural chemicals, pollen, allergens, fumes, dust, odors, extreme heat temperatures, heights, indoor AC, no AC, motion, noise, protective gear, vibrations, and water.
- This position will be required to adhere to all current Covid-19 safety regulations that are in place including but not limited to; wearing a mask, hand washing, social distancing, etc.
- Stand, sit, and/or walk for extended periods of time.
- Bend, squat, stoop, twist, and bend the neck and waist and reach above and below shoulder height to grasp objects.
- Bend and lift loads of up to one hundred (100) lbs.
- Use hands for grasping, pushing, pulling and fine manipulation.

Direct Reports

- None